



ED SSU JMO JOB DESCRIPTION

Background

The ED Short Stay Unit (EDSSU) is a clinical area that will facilitate investigations and treatment for patients with an expected length of stay of less than 24 hours. Common presentations that will be managed in the SSU include (but not limited to):

- Low risk chest pain
- Gastroenteritis
- Minor falls in the elderly
- Ureteric calculus
- Back pain and musculoskeletal injuries

The role of the EDSSU JMO is to assist the ED SSU consultant on the morning ward rounds so that patients are reviewed promptly, and to facilitate movement of patients to and from the ward.

Duties

- Hours of Duty: 0800-1800, 7 days a week
- Designated SSU shift allocation on the JMO roster
- Morning handover at 0800 with night MO
 - Discussion of significant changes in clinical parameters or deviations from treatment plans
 - Review progress notes and investigations results with the consultant
- Ward round
 - Prepare ward round patient list for SSU medical team and clerical staff for billing purposes
 - Document in electronic progress notes of events on the ward round. Please ensure the name of the SSU consultant is entered.
 - Organise further investigations as advised by the consultant
 - Liaise with inpatient services for admission if longer inpatient treatment period is required
 - Arrange outpatient follow-up with GP/specialists
 - Prepare discharge documentations

At the completion of the assigned ward round tasks, the ED SSU JMO may be reallocated to another section of the emergency department to continue clinical work.

For patients that are admitted into the ED SSU after 8am, workflow should remain under the responsibility of the initial treating MO and not the responsibility of the ED SSU JMO.

Supervision

- The ED SSU JMO will report to the duty SSU consultant and seek advice when appropriate
- Performance and feedback will be incorporated into the JMO ED Term Assessment
- Report any issues to your ED term supervisor, or contact ED SSU medical lead William Siu (william.siu@health.nsw.gov.au)